

Grants Management and Administration Services



Let Public Consulting Group (PCG) help your agency effectively manage and administer grant funding opportunities so you can continue to deliver necessary services for individuals who are aging or have disabilities.

How Can PCG Help?

With more than three decades of experience providing federal revenue management services, PCG can help government agencies manage federal and state grant programs and administer grant opportunities to achieve agency goals. Our team has **administered over \$1.8 billion** in federal and state grant funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the American Rescue Plan Act (ARPA), and state legislative initiatives. Grant funds have been used to address the direct care workforce shortage, to enhance services provided to individuals, and to innovate the ways individuals receive and experience necessary and critical services.

Services

The following services are customizable to help you meet the unique needs of your agency partners.

- ✓ **Web-Based Grants Management Solution**
 - Provides agencies and funders a consolidated online platform with all the necessary tools for grant lifecycle management
 - Manages, tracks, and reports on all your grantmaking in one centralized system, making your job and impact monitoring easier and more efficient
 - Reports on programmatic and financial data through dashboards and provides insights that allow you to report on your grantmaking impact
- ✓ **Grant Program Development**
 - Design and develop grant applications inclusive of all funding requirements
 - Create scoring rubrics and other grant tools for effective management
 - Develop and execute grant agreements and other contractual documents for compliance
 - Create performance and financial progress reports
 - Design subrecipient monitoring protocols

- ✓ **Technical Assistance and Communication**

- Foster stakeholder engagement
- Establish technical support call center
- Market funding opportunities through multiple channels

- ✓ **Spending Plan Administration**

- Develop and document processes to ensure compliance with federal project requirements
- Manage and oversee project deliverables and tasks
- Define and design quarterly spending plan and spending narrative submissions
- Identify and develop measurable outcomes

- ✓ **Fiscal Intermediary and Payment Distribution**

- Develop payment methodologies
- Distribute grantee payments
- Collect and review invoices and supporting documentation
- Reconcile accounts

- ✓ **Evaluation and Outcomes**

- Develop evaluation plans that define key research questions
- Identify key metrics to measure the impact of grants
- Design and develop data collection tools to track grantee performance
- Conduct qualitative and quantitative analysis of grantee data to identify the grant program's collective impact and identify promising practices

Why Choose PCG?

Partnering with PCG enables you to leverage our team's broad project experience, deep program knowledge, and proven grant management approaches to ensure you are making the most of federal funding opportunities available to your agency and your partners.

National Leaders in Grant Management and Administration



Arizona Health Care Cost Containment System

- Full lifecycle management of grants under the state's ARPA home and community-based services (HCBS) Reinvestment Plan.



California Dept. of Aging

- Administration of the Bridge to Recovery Grant Program, funded by state general funds, for day program services for seniors and individuals with disabilities, including website development; application development; review and scoring; disbursement of funds; progress report reviews; development of applicant and grantee forms and tools; and outreach and communication.
- Administration of the statewide training incentive program, CalGrows, for direct care workers, including website development and management; application review and approval; funding distribution; call center management; and communication and outreach support.



Colorado Dept. of Health Care Policy & Financing

- Design and review ARPA HCBS funded grants related to intellectual and development disabilities (I/DD) services.
- Fiscal intermediary for all ARPA HCBS grants.



Kentucky Dept. for Community Based Services—Cabinet for Health and Family Services

- Fiscal intermediary for Child Care Stabilization grants including distribution of over \$450M in funds to child care providers.
- Responsible for provider compliance audits.



Maine Dept. of Health and Human Services

- Broad grant management support including procurement and contract support, reporting and technical assistance.



Massachusetts Exec. Office of Health and Human Services

- Design and evaluation of grants under the state's APRA HCBS Reinvestment Plan.



Minnesota Dept. of Human Services

- Broad consulting and management support for ARPA HCBS Reinvestment Spending Plan.
- Web-based grant management, program development, technical assistance and communication and fiscal intermediary under state general funds, for incentive payments for direct support professionals to support long term services and supports (LTSS) workforce stipends.



Missouri Office of Administration

- Broad consulting and management support for all ARPA funded grants.



Rhode Island Dept. of Human Services

- Fiscal intermediary of five different rounds of federal grants to support child care providers.



New Jersey Dept. of Human Services

- Full lifecycle management of early education and care grants and scholarships.



Wisconsin Dept. of Health Services

- Full lifecycle management of all grants under the state's ARPA HCBS Reinvestment Plan.
- Quarterly report evaluation and identification of programs requiring fiscal audit.
- Full program evaluation and planning for a statewide HCBS Grantee Summit.

To learn more about how PCG can assist your agency in grants management, contact us today.

 (800) 210-6113  info@pcgus.com

 www.publicconsultinggroup.com